



3rd MEETING OF THE SNX COUNCIL

Tromso (Sommaroy)
Wednesday 8th and Thursday 9th June 2005

Present :

SNX Council Members : R. Abela (Chairman)
D. Nicholson (Vice-Chairman)
K. Knudsen, Ed Hough (leaving Member) and Helge Larsen (new member) - (Norwegian Members)
G. Chapuis, R. Cerny (Swiss members)
V. Dmitriev (SNBL)

Observers N. Maras (NSR)

Technical Advisors P. Pattison, H. Emerich (SNBL)

Meeting's Secretary C. Heurtebise

Absent: Jean-Pierre Ruder apologised for his absence. He sent his comments for this meeting.
Jan-Dierk Grundwald and Frode Mo who were unable to attend the meeting.

The Chairman welcomed everyone and thanked the people who organised this meeting.

June 8. Morning

ADMINISTRATIVE ASPECTS

In Attendance: SNX Council, SNBL Administrative Manager, Observer from NSR.

1. Approvals and Review

1.1 Approval of the Agenda

[R. Abela]

The Chairman would like to add an item under point 9 Any Other Business, namely the progress of the collaboration between DUBBLE and SNBL.

The meeting of the Association A-SNG will take place separately at the end of this Wednesday 8th June 2005.

The meeting of the SNX Foundation will also take place separately after the meeting of the A-SNG, on Wednesday 8th June 2005.

The agenda is approved by all.

1.2 Approval of the minutes of the 2nd SNX Council

Kenneth Knudsen remarked that dates should be written in full, namely for example, in the minutes of the 2nd SNX meeting, under point 3.5 when referring to the MoU, instead of mentioning only that this MoU is valid until 2007, it should have been written until 31st December 2007.

In the future the dates should be precise.

The minutes of the 2nd SNX meeting are approved.

1.3 Review and results of actions decided at last meeting

2.1.1. Rafael Abela will coordinate a “brainstorming” meeting within the Council Members regarding the future research to be done at the SNBLs.

Reissued as 3.1.1.

3.1.1. Rafael Abela will coordinate a “brainstorming” meeting within the Council Members regarding the future research to be done at the SNBLs.

2.1.2. It was agreed that a Bi-Annual Report 2003/2004 should be issued, the final draft to be ready by March 2005. **To be done by Vladimir DMITRIEV. DONE**

It is agreed that:

3.1.2. It is agreed that the Bi-Annual Report 2003/2004 should be printed in a limited number of paper copies, and the final version will be on the WEB. No CDs to be printed. **To be done by Vladimir DMITRIEV.**

2.1.3. A request will be sent to the ESRF to reduce the number of shifts given to the ESRF for 2005. **To be done by Vladimir DMITRIEV.**

Action 2.1.3. was no longer valid as the reduction in the number of shifts was no longer necessary, as a new staff member started working in February 2005 as Second Beamline Scientist.

2.1.4. Information has to be sent to SNBL users explaining that there will be a serious reduction of shifts in 2005. **To be done by Vladimir DMITRIEV.**

The same comment as for point 2.1.3.

2.2.1. The Chairman is to inform Bill Stirling that the contract should be sent to Rafael Abela (Chairman of the SNX Foundation) for signature on behalf of the SNX Foundation. **Done December 2004.**

2.3.1. A table showing all the income for 2004 has to be updated by **Chantal Heurtebise. Done on 07/12/2004 , see Appendix No 1.**

2.3.2. A spending sheet for 2004, showing ALL the income, is to be sent to Nils Maras and Jean-Pierre Ruder in February 2005. **Chantal Heurtebise. Done 15 April 2005.**

2.3.3. The balance and the Audit report for period October 2001 to September 2002 will be sent, with no comments, to the SNX Board Members week starting 6th December 2004, for approval. **Chantal Heurtebise. Sent for approval on 07/12/2004. Approved.**

2.3.4. A new version of the Budget 2005 to be issued showing the above remarks ((a) PP salary 70%) plus (b) the changes requested by Jean-Pierre Ruder, plus (c) the income for 2005. **Chantal Heurtebise. Change done on 15/12/2004 with (b) only. See appendix 5.**

2.3.5. To be checked with a lawyer whether the new Director, if paid by ALLSN, can also be the Président of that Association. **Chantal Heurtebise. Done on 7th December 2004. See answer from lawyer in Appendix No. 6.**

2.4.1. It was decided that if there is a wish for a change to the amount/s budgeted for the purchase of specific items, a request should be made to the Funding Agencies.

2.11.1. It was agreed by all that the appendices to the Herbelon meeting be removed from the WEB. **To be done in January 2005. Done.**

2.12.1. An e-mail is to be sent to SNX Members and Observers with the suggested dates. **Chantal Heurtebise. Done on 17th December 2005.**

2.12.2. The decision on the exact date should be known by Friday 10th December 2004, depending on the availability of the Conference Room, availability to be confirmed by **Ed Hough. Done on 20th December 2005.**

2. Report of the SNX Director

2.1 Report of SNX Director on SNX and ALLSN / A-SNG operations [V. Dmitriev]

The presentation by **Vladimir DMITRIEV** is attached as Appendix 1 B

The main points are as follows:

A- Technical Operations

B- Financial Aspects

To be presented under point 3 – Financial Matters

C- Administrative Actions

1-New General Conditions

2-New Regulations for Cost Refunding by CRG

3-MoU between Dubble and SNBL

4-Newcomers

5-New MoU between SER and NSR

6-New Local Structure (A-SNG and A-SNX)

Under point 4, Newcomers, it was mentioned that the arrangements for extra help given through the loan of staff could be renewed as the experience with Geir Wiker, Technician at the University of Trondheim, (thanks to Frode Mo) has proven to be very positive, beneficial to all parties, and extremely helpful.

Under point 6, it was stressed that these two associations are, as far as the French regulations are concerned, independent of the SNX Foundation.

It was stressed that the statutes of the A-SNG mention under article 8 that “*The resources of the association comprises the subventions from the Swiss and Norwegian National Funds for Scientific Research*”.

Clarification on abbreviations.

SNX Foundation: Fondation Suisse Norvégienne pour la Recherche avec les Rayons X, seat in Lausanne

ALLSN: Association Ligne Lumière Suisse Norvégienne, seat in Grenoble, this association will cease to exist in 2005.

A-SNG : Association Suisse-Norvégienne Grenoble, seat in Grenoble, created end of December 2004, to replace the ALLSN. All the ALLSN staff was transferred onto the new A-SNG by April 2005.

A-SNX Grenoble: Association SNX Grenoble, seat in Grenoble. This association was created to pay the Executive Director of the SNX Foundation for his part-time employment for Users’ Support. The Executive Director of the SNX Foundation is the Chairman of the A-SNG and the employer of the A-SNG staff.

Moving the SNX Foundation to France was mentioned, but considered to be too early at this stage because a clear focus on more urgent matters is required.

2.2. A-SNG Membership

[V. Dmitriev]

The only point mentioned under this heading is that the SNX- Chairman and the SNX- Vice-Chairman should be members of this A-SNG.

This point is no longer valid as it will be dealt with after the first part of this meeting, on Wednesday evening 8th June 2005.

2.3 SNX Membership – Renewal of Mandates

[R.Abela]

The outgoing members are

Ed HOUGH who will be replaced by Helge LARSEN as from end of September 2005.

Radovan CERNY who will be replaced by Jan-Dierk GRUNDWALDT as from end of September 2005.

These changes will be recorded in the minutes of the “Procès Verbal de la séance du Conseil de la Fondation”.

These changes are done through the request of the members himself (Ed Hough) and decision of the SSC (Radovan Cerny). An official letter from Ed Hough and Gervais Chapuis (SSC Chairman) will be sent to the SNX Chairman.

3. Financial Matters

3.1 Income 2005 (payments by funding agencies, other income)

[C. Heurtebise]

The income for year 2005 was presented, see Appendix 2.A

All the expected income has been received.

The two funding agencies asked to have the amounts reserved for the former Executive Director’s “contract” to be set aside and not spent at this stage. The amount will be transferable to year 2006.

The Chairman mentioned there will be a contribution, this year or next year, from PSI for the micro strip detector, and this contribution should be shown separately, under Powder Diffraction Contribution, as outside contract. The contribution is estimated to be CHF20’000 per module, there will be one or two modules.

3.2 Spending 2005 as of May 2005 (compte d'exploitation)**[C. Heurtebise]**

The Spending for 2005 as of end of May 2005, together with the list of orders placed until 18th May 2005 was presented, see Appendix 3 A

Refurbishment, amount received in Grenoble and spending done until May 2005, was presented, there is still an amount of EUR 3'406.57 to be spent. See Appendix 4 A

The new presentation for the Budget was shown, together with the former presentation of the budget. This new presentation is exactly like the compte d'exploitation, namely the format of the spending sheet.

The new presentation is approved by all.

3.3 Audit Issues**[C. Heurtebise]**

It was underlined that the audit for Oct 2001 to Sept 2002 was approved by SNX council through a written procedure.

The Audit for period Oct 2002 to Sept 2003 was officially approved by all, see the formal approval letter Appendix 5 A

3.4 Audit 2004**[C. Heurtebise]**

The following documents were presented:

- Comments on the Balance December 2004
- the balance for year 2004
- the Audit Report (with some comments) was read aloud.
- the Amounts received on the Swiss Bank Accounts
- Income 2004 – document attached with the minutes of the 2nd SNX Meeting
- Comments on Income 2004
- The new table showing the Income 2004
- The Compte d'exploitation (spending sheet) for 2004 showing the money spent according to contract, the money spent outside contract, the amounts budgeted, and finally the amounts received per contract and per outside contract, for each party.
- The Budget 2004 as approved by the SNX Foundation (former format)
- The Refurbishment as show under point 3.1, as the money was not totally spent in 2004.

All those documents are shown in Appendix 6. A (with the minor modifications for the Audit Report (namely the ESRF invoice mentioned on p5, and on p7 the name of the Swiss funding Agency)

It was agreed that no Audit should be carried out for the accounts of the ALLSN.

3.3.1. The documents were approved by all. See the formal approval letter in Appendix 7 A.

The activity Report for 2004, translated into French so as to be presented to the National Foundation Surveillance Authority. See the English and the French Versions in Appendix 8. A

The requested documents will be sent before end of June 2005 to the National Foundation Surveillance Authority (Annual Report, Annual Accounts – balance sheet and exploitation account - Audit Report, approval of these reports by the SNX council).

From the discussion on Friday morning 9th June, it was decided that

3.3.2 The money transferred from UNIL to the two associations in France should be detailed for each association (ALLSN and ACCE), showing if possible what was for the consolid  and what was not for the consolid . **Chantal Heurtebise**

3.3.3. A table showing the details of the “reserve” should be presented at each meeting. **Chantal Heurtebise**

3.3.4. Double signature to be secured on the invoices and sharing principle to be now observed as closely as possible (namely invoices of 2003 should not be shown in the expenses of 2004), these to comply with the remarks of the Audit Company. **Chantal Heurtebise**

3.5 Budget and Income 2006

[V. Dmitriev]

Two documents were sent to each Member prior to this meeting, one showing the draft budget, the other showing the individual items under “Maintenance and Running Expenses”.

The two documents are shown in Appendix 9.A

The comments and discussions are shown in appendix 10.A (and will not appear in the body of the minutes)

Discussion on Thursday morning

The baseline Budget for 2006 is CHF 1'450'000 as per contract.

All the extra money should be kept outside contract, and therefore outside the Baseline Budget, namely:

- the position for “Users Support” amounting to CHF 124'000 (opened in 2005)
- the new post-doc position, amounting to CHF 124'000 (to be opened in 2006)

The total Baseline Budget plus Outside Baseline Budget for 2006 comes to CHF 1'624'000, this is approved as a frame budget, with the global distributions as presented, by the SNX Members. It is not for the SNX Members to go into the detail of each budgeted item.

3.3.5. Some details of the budget/income for 2006 will be discussed between the Chairman, the Vice-Chairman and the Executive Director. Mandate is given by all the SNX Members.

Milling machine. The total cost is EUR 14'000 plus VAT EUR 2'744, total EUR 16'744, minus the contribution from Dubble EUR 3'000 (half to be paid in 2005, half in 2006).

Due to be paid to the ESRF in 2005 EUR 7'000, and in 2006 EUR 9'744.

The purchase of the milling machine (the amount to be paid in 2006) is to be taken from the “reserve”, namely EUR 9'744 minus the contribution from Dubble EUR 1'500 = EUR 8'244.

3.3.6. To be presented at the December 2005 meeting: the financial situation of the “Reserve”. **To be done by Chantal Heurtebise.**

3.3.7. Expected income for 2006. **To be prepared by Chantal Heurtebise.**

Recruitment can be undertaken for the new post-doc, starting in 2006. The candidate does not need to be Norwegian or Swiss.

3.3.8. A new version of the Budget 2006 is to be prepared. **To be done by Vladimir Dmitriev**

The priority list is of great help.

It is expected that the EXAFS is finished by next meeting, this is the priority. The improvements come after.

June 8. Afternoon

RESEARCH ASPECTS

In Attendance: SNX Council, SNBL Administrative Manager, Observer (NSR), BL Scientists.

4. Status of the SNBL operations.

4.1 Beamline A

[P. Pattison]

As there is some money left from the money allocated the CCD project – for the Kuma diffractometer - (namely around CHF 12'000), this can be used for partial payment of a Cryostat for beamline A (estimated cost CHF 24'000). EPFL, that is Gervais Chapuis, gave the authorization to spend this remaining amount.

See Philip Pattison's presentation in Appendix 11 B

Part 1 – Presentation on the status of beamline A.

Part 2 – New Groups doing experiments on the beamlines

Part 3 – Short presentation by Helge Larsen

See Helge Larsen's presentation in same Appendix 12.B

4.2 Beamline B

[H. Emerich]

See Hermann Emerich's presentation in Appendix 13.B

Part 1 – Statistics for 2005

Part 2 – Progress on the beamline

Beamline operation on SNB has not encountered any serious set-backs over the last half year.

Regarding the Raman spectrometer, it turned out to be highly desirable to test alternative Raman spectrometers before deciding what is best suited for the beamline. Hermann Emerich stressed that the work on the Raman spectrometer (enquiries and contacts) was carried out by Wouter Van Beek.

5. Refurbishment programme

[H. Emerich]

See Hermann Emerich's presentation in Appendix 14.B

Changes to the beamline:

- The first important step of the refurbishment programme has been accomplished: namely the removal of the optical components in the B-station and their successive installations in the optic enclosure. All present efforts regarding the changeover are now concentrated on the conception and construction of the new SNB double crystal

monochromator, together with the Norwegian Technician, Geir WIKER, working 6 months at the SNBL for that very purpose. Therefore, activities regarding the embellishment of the B-Station have been put under lower priority until this work has been finished.

- The order for the Cryostat is now placed. Delivery of this equipment is planned for the end of this year.

The purchase of the milling machine from the ESRF is essential for the above mentioned changes.

Kenneth Knudsen referred to the comments of Jan-Dierk Grundwaldt, see the comments in Appendix 15. B. It was agreed that the points raised are important and they accord with the beamline staff's plans for improvements of the EXAFS setup.

The Chairman stressed the priority of what has to be done on beamline B, namely having the EXAFS working before focusing onto other activities.

6. Midterm planning of the SNBL 2005 – 200... [V. Dmitriev]

See Vladimir Dmitriev Presentation in Appendix 16 B

- Part 1 – **Estimation of the current situation:**
 Number of Publications 1995 to 2004 – Increase of publications.
 Impact factors of the publications according to the journal of publication – High rated journals for SNBL.
 Comparison of publications with other ESRF beamlines (underlines the quality of the publications on SNBL).
 Number of proposals accepted on SNBL compared with ESRF (no over subscription).
 Number of groups on the SNBL beamlines for 2005 – Increase of number of groups, and of new groups.
- Part 2 - **Strategy** – this part concerns the decision of the SNX Members.
- Part 3 - **Ideology:** which follows the strategy adopted.
 The beamline staff has to be ready to answer the needs through instrumentation and management.
 Instrumentation: refurbishment, improvements, sample environment, combination of methods which reduces the cost of experiments, computing set-up to ease up the time spent on alignment to obtain a certain degree of automation of alignment, users coming with their own equipment.
 Collaboration with other institutes is a real plus. Collaboration with other CRG beamlines (DUBBLE, GILDA), but with the latter this is in the preliminary stage.
 Collaboration with the users who bring their own equipment to be set up on the beamline and are responsible for the set-up of this equipment which stays on the beamline.

The Raman spectrometer was mentioned again at this stage, with a cost of between EUR 50'000 and EUR 100'000 according to what will be needed on the beamline. Jan-Dierk Grundwaldt is about to design a cell for that purpose, which expresses the interest of the Group.

The spectrometer borrowed in July 2004 was an infra-red one, measurements were done under elevated temperatures. As a consequence, a part of the results were not conclusive. Therefore the spectrometer which we intend to borrow this year works at optical wavelengths.

Herman Emerich underlined that Wouter Van Beek did a lot of work on the Raman spectrometer and on the cryostat.

3.6.1. Helge Larsen to be provided as soon as possible with a paper copy summarizing the presentation. This paper copy to be also sent to all SNX members and the two funding agencies. **To be done by Vladimir Dmitriev**

7. Applications for Beam Time / Review Process : New approach

[V. Dmitriev]

Applications for beam time.

- Standard Research Projects.

Decision by SNX Members: No changes, submission twice a year

- Long Term Project.

Decision by SNX Members: one per team, and 33% of beamtime maximum

- Urgent Research Proposals.

Decision by the executive Director and one SNX Member: 5% of beamtime maximum.

See the discussion in Appendix 17. A

3.7.1. Description and instructions regarding Long Term Proposals to be written by **Vladimir Dmitriev** and sent to the Users. **Done 23/06/2005.**

3.7.2. Description and instructions regarding Urgent Research Proposals to be written by **Vladimir Dmitriev** and sent to the Users. **Done 23/06/2005.**

Review Process

See Vladimir presentation in Appendix 18 A.

On-line access to proposals for the SNX Members and for the referees

Rafael Abela is to see how it is done in PSI and see how it could be implemented for the SNBL. This will have to be discussed again.

It would also be helpful to see if the ESRF has the review set on internet.

8. In-House Research

[V. Dmitriev]

In House Research done in 2004 See Appendix 19 B

In House Research done on beamline A (total number of shifts: 19):

- Pattison: Nanostructures formed from polypeptides – 1 Shift
- Pattison – Polymers used for heterogeneous nucleation - 1 Shift
- Pattison – Polymers with biomedical applications – 1 Shift
- Pattison – Structures of halogenated fullerenes – 3 Shifts
- Dmitriev – Morphotropic phase transitions in ferroelectric niobates – 9 Shifts
- Chernyshov – Diffuse Scattering from BaMg_{1/3}Ta_{2/3}O₃ perovskite – 2 Shifts
- Chernyshov – Crystal Structure of DyFe(CN)₆ Prussian Blue analogue – 2 Shifts

In House Research done on beamline B (total number of shifts: 37):

- Van Beek – Combined Raman–XPRD on Zeolite synthesis and calcination –12 Shifts
- Van Beek – Microstructure Diffractometer benchmarking, CeO₂ round robin samples – 12 Shifts
- Emerich – (Mentzen) Localization of water sorbed in sodium etc... –12 Shifts
- Emerich – Study on historical paintings – 1 Shift

Radovan Cerny raised a point discussed during previous SNX meeting, namely that he name of the staff member as co-author should appear on publications, particularly if the staff member(s) make a significant contribution to the success of the experiment. This should be closely followed up.

Rafael Abela reminded that the high pressure set-up should be kept on the beamline as it is in demand by the users.

9. Any other business

[R. Abela]

Collaboration between DUBBLE and SNBL

The draft of the MoU is accepted as it is by SNX. SNX council was informed that there might be minor changes from the Belgium side.

3.9.1. When the final version of the MoU is available, it will be sent by e-mail to all the SNX Members so as to be checked. Then it will be signed by the **Chairman and the Vice-Chairman. To be done by Rafael Abela.**

Maximum shifts per year to be given for this collaboration is of 90 shifts.
Draft of MoU attached in Appendix No 20 A.

June 9. Morning

The final discussion on the Budget 2006, recorded in writing under point 3.5. above

RESEARCH ASPECTS (Cont'd)

In Attendance: SNX Council, SNBL Administrative Manager, Observer (NSR), BL Scientists

10. Discussion of proposals -

[Shepherds]

Request and allocation of beamtime, see Appendix No. 21 B

Beamline A:

Number of shifts requested: 204

Number of shifts granted: 93

Number of proposals received: 12

Number of proposals receiving beamtime: 5

Total beamtime	231
Number of shifts schedules for ESRF experiments :	- 78
Number of shifts available for CRG experiments (minus 5% reserved for Urgent Proposals)	153
Remaining to be scheduled from earlier runs	- 45
01-02-705 – Cerny	6
01-02-707 – Hauback	12
01-02-710 – Mo	12
01-02-711 – Schiltz	9
01-02-719 – Petter	6

Long Term Projects		- 36
01-02-650 – Chapuis	12	
01-02-694 – Larsen	12	
01-02-707 – Hauback	12	
Total left for discussion		72

All the proposals with grade A will get beamtime.

Beamline B

Number of shifts requested: 284

Number of shifts granted: 183

Number of proposals received: 19

Number of proposals receiving beamtime: 12

Total beamtime available		231
Number of shifts scheduled for ESRF experiments		- 72
Long term projects		- 54
Backlog		- 12
Total of shifts left for discussion		93

All the proposals with grade A will get beamtime.

It was decided that if the spectrometer is available on BM1B, then some measuring time will have to be borrowed from the following round (February to July 2006).

The deadline for proposals is to be strictly observed.

11. Summary of actions to be taken

[C. Heurtebise]

3.1.1. Rafael Abela will coordinate a “brainstorming” meeting within the Council Members regarding the future research to be done at the SNBLs.

3.1.2. It is agreed that the Bi-Annual Report 2003/2004 should be printed in a limited number of paper copies, and the final version will be on the WEB. No CDs to be printed. **To be done by Vladimir DMITRIEV.**

3.3.2 The money transferred from UNIL to the two associations in France should be detailed for each association (ALLSN and ACCE), showing if possible what was for the consolid  and what was not for the consolid . **Chantal Heurtebise**

3.3.3. A table showing the details of the “reserve” should be presented at each meeting. **Chantal Heurtebise**

3.3.4. Double signature to be secured on the invoices and sharing principle to be now observed as closely as possible (namely invoices of 2003 should not be shown in the expenses of 2004), these to comply with the remarks of the Audit Company. **Chantal Heurtebise**

3.3.5. Some details of the budget/income for 2006 will be discussed between the Chairman, the Vice-Chairman and the Executive Director. Mandate is given by all the SNX Members.

3.3.6. To be presented at the December 2005 meeting: the financial situation of the “Reserve”. **To be done by Chantal Heurtebise.**

3.3.7. Expected income for 2006. **To be prepared by Chantal Heurtebise.**

3.3.8. A new version of the Budget 2006 is to be prepared. **To be done by Vladimir Dmitriev**

3.6.1. Helge Larsen to be provided as soon as possible with a paper copy summarizing the presentation. This paper copy to be also sent to all SNX members and the two funding agencies. **To be done by Vladimir Dmitriev**

3.7.1. Description and instructions regarding Long Term Proposals to be written by **Vladimir Dmitriev** and sent to the Users. **Done 23/06/2005.**

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3.9.1. When the final version of the MoU is available, it will be sent by e-mail to all the SNX Members so as to be checked. Then it will be signed by the **Chairman and the Vice-Chairman**. **To be done by Rafael Abela.**

3.12.1. The amount regarding the total cost of this meeting is to be prepared by **Chantal Heurtebise**

3.12.2. Suitable places are to be found by **Chantal Heurtebise**, taking into consideration direct flights. To be sent to Rafael Abela.

12. Concluding remarks

[R. Abela]

3.12.1. The amount regarding the total cost of this meeting is to be prepared by **Chantal Heurtebise**

The next meeting will be taking place on Thursday 1st and Friday 2nd December 2005 and will be held in Grenoble on the ESRF site.

Meeting in June 2006. It was suggested to find a place easily accessible to all participants.

3.12.2. Suitable places are to be found by **Chantal Heurtebise**, taking into consideration direct flights. To be sent to Rafael Abela.

Concluding remarks from the **Chairman**.

The Chairman expressed his respect to the team who managed to do nice work not only with the refurbishment program but also regarding the in-house research. The new projects are really promising.

Hermann Emerich was thanked for the nice public relation with the ESRF regarding the chocolate measurement on the Swiss Norwegian Beamline. It is extremely interesting to extend the possibilities, not only to EXAFS, but also to arts and other developments.

The Chairman pointed out that one proposal rated by the Chemistry review committee at the ESRF got the highest rate, (grade: 4.8 out of 5), this is the proposal by Helge Larsen and Philip Pattison. Congratulations!

The refurbishment program for EXAFS has to be finished, and also the new implementation on Kuma, with the software, has to be working.

The Chairman will communicate to Dubble that the SNX council has accepted the collaboration agreement and that we are looking forward to receiving the minor changes

from their side. Once the collaboration agreement is signed, the **Chairman** will inform the ESRF of this agreement.

The retiring Members, Ed Hough and Radovan Cerny, are warmly thanked for their work.

The new Members, Helge Larsen and Jan-Dierk Grundwaldt, are welcome.

Everyone is thanked for the work done and for the very pleasant meeting.

List of Appendices, showing the page number on which they appear in the minutes

Appendices A are available only to the SNX Members and Observers

Appendices B are available to all

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Appendix 3 A	P.5	Spending as of May 2005
Appendix 4 A	P.5	Income and Spending for Refurbishment
Appendix 5 A	P.5	Approval Letter – Audit Oct. 2002-Sept. 2003
Appendix 6 A	P.5	Audit 2004
Appendix 7 A	P.5	Approval Letter – Audit year 2004
Appendix 8 A	P.5	Activity Report 2004
Appendix 9 A	P.6	Budget and Income 2006
Appendix 10 A	P.6	Comments and Discussions Budget and Income 2006
Appendix 11 B	P.7	Status of the SNBL operations – Beamline A Philip Pattison's presentation
Appendix 12 B	P.7	Status of the SNBL operations – Beamline A Helge Larsen's presentation
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Appendix 14 B	P.7	Refurbishment Programme-Hermann Emerich's presentation
Appendix 15 B	P.8	Jan-Dierk Grunwaldt's e-mail
Appendix 16 B	P.8	Midterm Planning – Vladimir Dmitriev's Presentation
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Appendix 20 A	P.10	Draft of MoU (DUBBLE/SNBL)
Appendix 21 B	P.10	Requests and allocations of beamtime on BM1A and BM1B

