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27th MEETING OF THE SNX COUNCIL

Scandic Hotel -Oslo (Norway)
7th and 8th June 2017

SNX Council Meeting

1. Approvals and Review [H. Fjellvag]

1.1. Approval of the Agenda

The Agenda is unanimously approved, see Agenda, **Appendix No. 1**
Items will be dealt with according to the attendance of the participants.

1.2. Approval of the minutes of the 26th SNX Council

The Minutes of the 26th SNX Meeting were approved unanimously.

1.3. SNX Foundation Board Meeting

After discussions, the following resolution will be reissued in November 2017:

27/7 RESOLUTION RESPONSIBILITY CHAIRMAN AND TREASURER ASNG/ASNX

The Board Meetings took place. The minutes were approved by all.

2. Legal Matters

2.1. Renewal of the Legal Basis for SNBL from 2017 [G. Chapuis]

2.2. CH-N New Contract 2017-2020 [G. Chapuis]

The final document CoA should be signed before summer 2017.

3. Financial Matters

3.1. Income, Spending and Audit Accounts 2016 [C. Heurtebise]

See presentation and documents e-mailed to SNX participants in **Appendix No.2** .

Documents e-mailed :

- Administrative Report 2016
- Income 2016- Contract & Outside Contract
- Reserves as of 31st December 2016
- Spending “Compte d’Exploitation” as of 31st December 2016
- Maintenance budget for 2016
- Orders as of 31st December 2016
- BM 31 Final accounts
- Auditor’s accounts + report

The accounts for year 2016 were approved unanimously.

3.2. Income and spending 2017

[C. Heurtebise]

See presentation and documents e-mailed to SNX participants in **Appendix No.3** .

Documents e-mailed :

- Administrative Report as of April 2017
- Expected Income 2017
- Reserves as of April 2017
- Spending “Compte d’Exploitation” as of April 2017
- Maintenance Budget 2017
- Orders as of April 2017

The authorization is given to the beam line director to spend the HISTORICAL RESERVES until the funds for 2017 are transferred to the SNX Foundation and then these RESERVES will be reinstated to the same full amount. This is approved by all.

3.3. Budget 2017

[V. Dmitriev]

Budget 2017 is approved under the same condition as in November 2016. See Budget in **Appendix No.4**.

3.4. Financial Plan 2017-2020

[V. Dmitriev/C. Heurtebise]

The full financial plan was presented last year.

Vladimir DMITRIEV mentioned that for 2019 and 2020 the financial plan was presented showing the possible modifications within the different items of the budget. See **Appendix No.5**.

Action 27.3.1. Vladimir DMITRIEV to prepare a document giving all the details for the budget 2019-2020. Document to be ready before next SNX Meeting in November 2017.

Helmer FJELLVAG underlined that long term planning is to be discussed. Future upgrades and improvements are to be based on what the Users Community need and also taking into account the complementarity with other institutes such as SLS, PSI.

3.5. Final Report for BM 31

[V.Dmitriev/C. Heurtebise]

See **Vladimir DMITRIEV’s** presentation, in **Appendix No.6**.

4. Report of the SNX Operations

4.1. SNX and A-SNG operations

[V. Dmitriev]

See Vladimir DMITRIEV's presentation, in *Appendix No.7*

- Beam Time Statistics
- SNBL Visibility

4.2. Beamline BM01: Operations

[D. Chernyshov]

See Dmitry CHERNYSHOV's presentation in *Appendix No.8*.

- Diffraction platform BM01 – a snap shot
- News on software development
- News on sample environment
- Notes on future development
- Recent publications and highlights

4.3. Beamline BM31: Operations

[H. Emerich]

See Hermann EMERICH's presentation in *Appendix No.9*.

- Overall Performance
- 2D – Dexela Detector
- Battery / Cell Development
- Battery Cell Heater
- High Temperature Exafs and Diffraction
- Alternative Exafs Detection
- New Beam Stop
- Focusing Crystal
- Long Shutdown 2019

Both Beam Line Responsibles were thanked for their presentation and their effort to have constant developments on the beam Lines.

5. Any other business

5.1. Reports from the workshop

[N/CH]

Helmer FJELLVAG reported that the workshop was very successful and extremely useful. Such a workshop has to be organized on a regular basis.

Gervais CHAPUIS pointed out that the specificities of SNBL should be in a document which should be included in the scientific case document.

Action 27.5.1. Draft of the document « SNBL Specificities » - **Responsible : Gervais CHAPUIS – Deadline July/August 2017.**

5.2. Exchange shifts SNBL / DUBBLE

[C. Heurtebise]

See document e-mailed to SNX Participants in **Appendix No.10**.

5.3. Data Policy

During the meeting, it was agreed to discuss the data policy.

Gervais CHAPUIS is of the opinion that **data policy should be clarified**.

The current policy for SNBL is as follows : data is stored by SNBL for a period of 6 months, and then it is stored by ESRF. After a period of 3 years of storage by the ESRF, the data is available to the public. SNX Members agree to follow the ESRF policy. This data policy should be inserted into the SNBL web pages.

This item will be further discussed during our next SNX Meeting in November 2017.

6. Discussion of Proposals

[Shepherds]

6.1. Beamline Scientist's Technical Assessment of Proposals and Shepherd's Assessments

6.2. Assessment Committee –allocation of beamtime

BM01

Total number of shifts available: 226

Shifts for ESRF - 75

Proposal 01-02-1152 from previous round - 12

Shifts available for discussion: 139

Total shifts requested: 199 in 16 proposals from Swiss (10) and Norwegian (6) Institutes.

Proposal with Grades 1 to < 5 are allocated beamtime.

BM31

Total number of shifts available: 226

Shifts for ESRF - 75

Shifts available for discussion: 151

Total shifts requested: 266 in 19 proposals from Swiss (11) and Norwegian (8) Institutes.

Proposal with Grades 1 to < 4 are allocated beamtime.

Allocation of beamtime, see **Appendix No.11** .

New procedures regarding the evaluation of proposals. The evaluations of proposals have to be given by referees and shepherds one week before the SNX Meeting. The table with all the evaluations will be sent to all SNX Participants before the meeting takes place.

It was also decided to try to give more feedbacks to the Users.

7. Summary of actions to be taken

[C. Heurtebise]

27/7 RESOLUTION RESPONSIBILITY CHAIRMAN AND TREASURER ASNG/ASNX

Action 27.3.1. Vladimir DMITRIEV to prepare a document giving all the details for the budget 2019-2020. Document to be ready before next SNX Meeting in November 2017.

Action 27.5.1. Draft of the document “SNBL Specificities” – Responsible : Gervais CHAPUIS – Deadline July/August 2017.

8. Concluding remarks

[H. Fjellvag]

28th SNX Meeting. This meeting will take place in **Grenoble, France**, on Tuesday 28th (after lunch) and Wednesday 29th November 2017. **To be organized by Chantal Heurtebise**

29th SNX Meeting. This meeting is planned to take place in **PSI, Villigen, Switzerland**. Three days are scheduled in case a workshop is attached to this meeting : Wednesday 23, Thursday 24 and Friday 25 May 2018. **To be organized by Nicola CASATI.**

30th SNX Meeting. This meeting will take place in **Grenoble, France**, in November 2018. **Dates to be fixed when the dates of the ESRF Council Meeting are known.**

Helmer FJELLVAG concluded that the workshop was very useful and future workshops should be organized on a regular basis. PSI in May 2018 was suggested as a possible place for the next workshop. All the participants were warmly thanked for their input into this meeting.

9. SNX Delegates Meeting

There was no request for a delegates meeting.

List of Appendices, showing the page number on which they appear in the Minutes**Appendix A available only to SNX Members and Observers****Appendix B available to all**

Appendix No. 1.B.	P.2.	Approved Agenda
Appendix No. 2.A.	P.2.	Income, spending and Audit Accounts 2016
Appendix No. 3.A.	P.3.	Income and Spending 2017
Appendix No. 4.A.	P.3.	Budget 2017
Appendix No. 5.A.	P.3.	Financial Plan 2017-2018 and 2019-2020
Appendix No. 6.B.	P.3.	Final Report for BM 31
Appendix No. 7.B.	P.4.	SNX and A-SNG operations
Appendix No. 8.B.	P.4.	BM 01: Operations
Appendix No. 9.B.	P.4.	BM 31: Operations
Appendix No. 10.B.	P.5.	Exchange shifts SNBL/DUBBLE
Appendix No. 11.B.	P.5.	Allocation of beamtime
Appendix No. 12.A.		Resolution and Delegate Meeting
Appendix No. 13.A.		Duration and Modalities SNX Members – Mandate